



Department of Procurement Services

160 South Hollywood Street · Room 126 · Memphis, TN 38112 · (901) 416-5376

ADDENDUM # 1 – QUESTIONS AND ANSWERS

RFQ 04052024MT – PROJECT AWARE EVALUATOR

1. Are applicants required to submit Appendix I – Compensation/Pricing Schedule? If so, could you provide this Appendix as it is not yet posted on the website?
No, a compensation schedule is not required for this solicitation.
2. Could you provide additional guidance such as the amount budgeted by SAMHSA for an evaluation?
The budget is not provided. Compensation cost will be determined upon negotiations with the recommended awardee.
3. Could you provide guidance over whether applicants are required to propose a bid?
This is a request for qualifications.
4. Are applicants required to provide a Bid Bond, and if so, could more information on that requirement be provided?
No bid bond is required.
5. Page 28 of the RFQ requires vendors to indemnify the Shelby County Board of Education. However, indemnification by state universities is prohibited by the Constitution of the State of Tennessee (an illegal lending of the State's credit). Any liability to sponsor and third parties for any claims, damages, losses, or costs arising out of or related to acts performed by the University under this agreement is governed by the Tennessee Claims Commission Act, Tenn. Code Ann. §§ 9-8-301 et seq.

Can a public Tennessee university apply for the RFQ despite this prohibition?

Yes, MSCS Legal Office will the recommended contract for an award based on TN laws.

6. The RFQ notes that the vendor must provide “a firm and irrevocable offer for a period of one-hundred twenty (120) days”. Would this obligate the vendor to sign a contract should the proposal be accepted?

Any recommended awardee should maintain their offer for 120 days while the contract is going through the award and proposal process based on MSCS policies and procedures.